



TRAINING PROGRAMME



AgileBA[®] Foundation

Table of contents

Description of the Training	3
Objectives of the Training	3
Target group.....	3
Benefits of the Training	3
Exam and Certification	4
Training Programme	4
Tools and methods used during the training	5

The APMG International AgilePM and Swirl Device logo are trademarks of The APM Group Limited, used under permission of The APM Group Limited. All rights reserved.
AgileBA® is a registered trademark of Agile Business Consortium. All rights reserved.

Description of the Training



2 days



accredited training



language of training: Polish or English



language of materials: Polish or English



AgileBA (Agile Business Analyst) is a set of best practices related to business analysis within organizations that have adopted an agile approach to project delivery. AgileBA is based on the processes, roles, and products defined in the **DSDM Agile Project Framework** (DSDM – *Dynamic Systems Development Method*). AgileBA provides guidance that enables effective business analysis throughout the entire project lifecycle. Within this approach, the role of the **Business Analyst** is clearly highlighted, along with their responsibilities and interactions with project stakeholders.

Objectives of the Training

- ✓ To provide an understanding of business analysis concepts in alignment with the AgileBA® approach.
- ✓ To explore how business analysis can be applied effectively during the different phases of the agile project lifecycle.
- ✓ To prepare participants for the official, accredited AgileBA® Foundation examination.

Target group

- ✓ Business Analysts
- ✓ Project Managers
- ✓ Business Representatives
- ✓ Project Management Professionals
- ✓ Team Leaders (both project and delivery teams)
- ✓ Delivery Team Managers / Team Leads
- ✓ Managers and staff of IT service organizations
- ✓ Anyone interested in gaining knowledge of business analysis practices
- ✓ Anyone seeking to obtain the AgileBA® certification

Benefits of the Training

- ✓ Gaining insight into the day-to-day work of a Business Analyst following the AgileBA® framework
- ✓ Acquiring practical knowledge that can be easily applied across a range of projects
- ✓ Learning tools and techniques commonly used in business analysis
- ✓ Understanding a comprehensive set of techniques and practices that support effective business analysis and an agile, collaborative way of working
- ✓ Supporting participants in playing a key role in an organization transitioning from a traditional to an agile delivery approach

Exam and Certification

- ✓ non-mandatory exam,
- ✓ multiple-choice, single-response questions test,
- ✓ number of questions: 50,
- ✓ pass threshold: 50% (25 out of 50 possible points),
- ✓ language of the exam: English, Polish,
- ✓ duration: 40 minutes,
- ✓ mode: online (after online training) or in-person (after in-person training), / online unsupervised,
- ✓ date: the exam is held at the end of the 2nd day of training,
- ✓ closed book - no use of materials,
- ✓ validity of the certificate: indefinite,
- ✓ the participant who scores the necessary number of points in the exam is awarded the international certificate in electronic form.

Individuals who obtained the AgileBA® certification after 1 May 2017 are eligible for one year of free membership with the Agile Business Consortium.

Benefits of Agile Business Consortium Membership include:

- Belonging to a leading organization dedicated to the development of Agile practices
- Access to online webinars
- 20% discount on all products in the Agile Business Consortium online store
- Access to exclusive member-only content

*This offer is available to new Consortium members only.

Training Programme

The Role of the Business Analyst in the Agile World

- ✓ The Role of the Business Analyst
- ✓ Environmental Analysis Techniques
- ✓ MOST Analysis
- ✓ SWOT / TOWS Analysis
- ✓ PESTLE Analysis
- ✓ Porter's Value Chain
- ✓ Porter's 5 Forces

Agile and AgileBA® Fundamentals

- ✓ The Agile Manifesto
- ✓ Philosophy
- ✓ The 8 Principles
- ✓ The Agile Project Lifecycle
- ✓ Products
- ✓ Roles and Responsibilities

The Agile Business Case

- ✓ Context
- ✓ Contents
- ✓ Roles vs Business Case
- ✓ Business Canvas
- ✓ Product Vision Box

Stakeholders in the Agile Projects

- ✓ Definition of a Stakeholder
- ✓ Stakeholder Categories
- ✓ Project Stakeholders
- ✓ Stakeholder Analysis
- ✓ Power/Interest Matrix

Requirements and User Stories

- ✓ Definition of a Requirement
- ✓ Requirement Categories
- ✓ User Story
- ✓ Personas
- ✓ Story Card
- ✓ The INVEST Model
- ✓ Prioritised Requirements List
- ✓ Story Map

Prioritisation

- ✓ Requirements Elicitation and Prioritisation
- ✓ Requirements Gathering

- ✓ MoSCoW Prioritisation
- ✓ KANO Model

Workshops

- ✓ What are Workshops?
- ✓ When to Use Workshops
- ✓ Roles within a Workshop
- ✓ The Role of the Business Analyst in Workshops

Modelling

- ✓ What is a Model?
- ✓ Modelling Perspectives
- ✓ Overview of Modelling Techniques
- ✓ Modelling and the Principles

Timeboxing and Iterative Development

- ✓ What is a Timebox?
- ✓ Structured DSDM Timebox
- ✓ Informal Timebox Format
- ✓ Daily Stand-up
- ✓ Team Board
- ✓ Burn Down Chart
- ✓ Broader Context of Timeboxing
- ✓ Iterative Development
- ✓ Iterative Development Approaches

Requirements Planning and Estimating throughout the Project Lifecycle

- ✓ Requirements Planning
- ✓ Estimation in the Agile Project Lifecycle
- ✓ Planning Poker

The Requirement Lifecycle in an Agile Project

- ✓ Agile Approach to Requirements
- ✓ Requirement Lifecycle

Tools and methods used during the training

Trainings are conducted in the form of **lectures and workshops**.

LECTURE PART

WORKSHOP PART

It is conducted on the presentation prepared by the lecturer and is supplemented by the use of moderated discussions, exchange of participants' experiences and case studies.

- ✓ exercises in small groups,
- ✓ individual exercises,
- ✓ case studies,
- ✓ moderated discussion,
- ✓ exchange of participants' experiences

The selection of the form and scope of training is based on professional and coaching experience of the trainer. This provides participants with a comprehensive overview of the subject and gaining practical skills.