

Following Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons concerning the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter "GDPR"), we provide the following information.	
Data of the personal data controller	The co-controllers of the personal data processed on the Service and through its functionalities and in connection with contracts for training services are: INPROGRESS sp. z o.o. with registered office in Krakow, Katowicka 39, 31 - 351 Krakow, Poland entered in the register of entrepreneurs kept by the District Court for Krakow Śródmieście in Krakow, XI Commercial Department of the National Court Register under the KRS number 0000384161, NIP: 677-235-70-01, e-mail: szkolenia@inprogress.pl; phone: (48) 12 357 95 79, (44) 20 376 947 38, INPROGRESS Szkolenia Sp. z o.o. with registered office in Krakow, Katowicka 39, 31 - 351 Cracow, Poland registered in the register of entrepreneurs kept by the District Court for Cracow Śródmieście in Cracow, XI Commercial Department of the National Court Register under the KRS number 0000427134, NIP: 677-236-99-90, e-mail: szkolenia@inprogress.pl; phone: (48) 12 357 95 79, (44) 20 376 947 38, INPROGRESS Trainings sp. z o.o. with registered office in Krakow, Katowicka 39, 31 - 351 Krakow, Poland registered in the register of entrepreneurs kept by the District Court for Krakow Śródmieście in Krakow, XI Commercial Department of the National Court Register under the KRS number 0000494555, NIP: 677-237-90-08, e-mail: szkolenia@inprogress.pl; phone: (48) 12 357 95 79, (44) 20 376 947 38, INPROGRESS Skills sp. z o.o. with registered office in Krakow, Katowicka 39, 31 - 351 Krakow, Poland entered in the register of entrepreneurs kept by the District Court for Krakow Śródmieście in Krakow, XI Commercial Department of the National Court Register under the KRS number 0000454088, NIP: 679-309-06-03, e-mail: szkolenia@inprogress.pl; phone: (48) 12 357 95 79, (44) 20 376 947 38,
Responsibility of co-administrators	Joint data controllers agreed that they are equally responsible for fulfilling their obligations under the GDPR.
Data Protection Officer details	Email address: iod@inprogress.pl , phone number 0048607771338.
Purposes of personal data processing and legal basis	We process personal data: 1) based on Article 6(1)(a) of the GDPR to the extent that you have consented to it during correspondence on the terms of service or obtaining other information, when sending an inquiry through the contact form, when signing up for the Newsletter, when contacting via chat, when accepting cookies, when creating a user account in the Application and using it, when profiling data; 2) based on Article 6(1)(b) of the GDPR to conclude and perform a contract for the provision of training services and a contract for the provision of electronic services on the provision of electronic services, or to take action at the request of the data subject before concluding the contract; 3) based on Article 6(1)(c) of the DPA to fulfill a legal obligation of the controller: a) if we receive payments from you (Law of March 11, 2004 on Value Added Tax - Article 106b, Article 106e); 4) based on Article 6(1)(f) GDPR, i.e. the legitimate interest of the administrator or third parties.
Categories of personal data processed	We process the following categories of personal data: name, surname, home and mailing address, e-mail address, telephone number, industry of employment, information about the requested service and participation in it, bank account number, if you make payment by traditional transfer, tax ID number, with services provided online: username, device and operating system information, IP, browser ID, connection quality and time information, voice, and if you use a camera also an image; and if you use the Inprogress application: application user ID, type of operating system, Internet connection, time zone, application launch time, device name, device memory, your activity in the Application.
Information about recipients of personal data	The data may be transferred at our request, but only for the purpose and to the extent necessary for the performance of the contract or the handling of the request, in a manner that does not go beyond our instruction, to intermediary companies for ordering courier services, accreditation institutions, certifying, affiliating institutions, i.e.: PeopleCert, APMG, SJSI, VMEDU Inc, TSO International LLC, AXELOS, Scaled Agile, Inc., Management 3.0 BV, IT preneurs Nederland B.V., PMI Inc., Scrum.org), accountants and lawyers, IT companies, Microsoft in connection with the use of Microsoft 365 services, the company providing the platform for online services, the hosting company, the company dealing with the destruction of secret documents and data carriers, the entities delegating you to a training course or exam, companies supporting accreditors, Pay Pro S.A. if you make online payments, banks, MailerLite Limited if we send you newsletters or information included in the Inprogress Plus subscription service, to entities cooperating in the conduct of services, to LinkedIn, Facebook, Instagram administrators, to entities providing cookies and analyzing them, to Peterson providing the Credly tool through which digital badges are assigned to Subscribers covering the start and end of Inprogress Plus subscription, to Vercom S.A. which provides Email Labs to send automated emails with: confirmation of the order you place through the Service or Application; payment reminders; subscription information; request for confirmation of participation in the Training; cancellation of the Training; information on the reserve list; information on consent to the processing of personal data and a summary of such consents; with access to mini-workshops and materials; with information on profiling to which you have consented. - To learn more about the processing of personal data by our recipients, click on the company name in the recipient information above
Information about the intention to transfer personal data to the recipient in the third country	Personal data may be transferred to a third country in the following cases: 1) (a) to take the ScrumStudy training and exam, where the accreditor is based in third countries. The legal basis for transferring data to a third country in the case indicated in para. 1 a) is the voluntary consent of the data subject, due to the lack of a decision establishing an adequate level of data protection and the lack of adequate safeguards indicated in the GDPR; 2) (a) take the exam in AgilePM®, AgileBA®, Change Management®, ABC Scrum Master® and Facilitation®, DTMethod®, ABC Scrum Master, Agile Change Agent, AgilePgM®, House of PMO Essentials for PMO Administrators™, PM² Digital Transformation, Adaptive Kanban Framework. The legal basis for the transfer of data to a third country in the case indicated in point. 2 a) is the implementing decision of the European Commission adopted on 28.06.2021 stating the adequate level of protection of personal data by the United Kingdom; 3) a) if you join Management 3.0 training, where the owner of the tool, i.e. Workshop Butler, Unipessoal LDA, required by the accreditor, i.e. Management 3.0 BV, may transfer data to its subcontractors based in third countries (b) if you are taking the SAFE training and exam (additionally, if you are applying for the training SAFE® training and exam, Scaled Agile, Inc will send us your certification information that you have given them directly and exam results to implement the service); (c) if you are taking the PMI® Authorized PMP® Exam Prep Course and exam and (additionally, Inprogress will be able to see the data you provide in your PMI account if you agree); (d) for the purpose of participating in the training and examination of the PMI® Authorized PMP® Exam Prep Course (additionally, Inprogress will have access to the data provided by you in your PMI account, if you give your consent); (d) for the purpose of participating in Scrum.org accredited trainings such as: Professional Scrum Master™ (PSM I), Applying Professional Scrum™ (APS), Professional Agile Leadership - Evidence Based Management™ (PAL-EBM), Professional Scrum Facilitation Skills™ (PSFS), Professional Scrum Master™ - Advanced (PSM II), Professional Scrum Product Backlog Management Skills™ (PSPBMS), Applying Professional Scrum for Software Development™ (APS-SD).

	The legal basis for data transfers in the cases indicated in 3 a), b), c), d) shall be the standard contractual clauses or standard contractual clauses with the adopted supplementary measures. The adopted standard contractual clauses are in accordance with the European Commission Decision 2021/914 on standard contractual clauses for the transfer of personal data to third countries. 4) a) in the case of participation in the service in the form of online, due to the use of the platform (Zoom Video Communication, Inc.), which is owned by an entity based in third countries; (b) use of the Service after accepting cookies (Google); (c) Agreeing to a digital badge on Credly (NCS Peatson, Inc.) for Inprogress Plus Subscribers. The legal basis for the transfer of data in the case indicated in point 4 a), b), c) is the executive decision of the European Commission adopted on 10.07.2023, the so-called "EU-US Data Privacy Framework" (EU-US Data Privacy Framework), i.e. the indicated entities have the status of a certified recipient of personal data of the Data Privacy Framework program: https://www.dataprivacyframework.gov/list.
Period of storage of personal data	Data will be stored: 1) For purposes based on consent until you withdraw your consent, 2) for purposes based on legitimate interests until objection or statute of limitations, 3) for purposes based on the law, for the time specified in the law, 4) through the certification and recertification period (5 years).
Legitimate legitimate interests of the administrator or third parties	It is in the legitimate interest of the administrator or third parties: 1) to secure information and evidence, in case of the need to assert or defend against claims, 2) to be able to establish contact and exchange information, 3) Transmission of data within a group of companies, 4) Direct marketing of own services, 5) Social media plug-ins on the Service, 6) essential cookies, 7) Analyzing diagnostic data, 8) Ensuring the continuity of business communication on social media platforms, taking care of the brand image of the company fanpage and company accounts on these portals, 9) Implementation of the contract with affiliates.
Information about the rights of the data subject	The data subject has the right: 1) access to their data and receive a copy of it, 2) rectify (correct) your data, 3) delete, limit or object to their processing, 4) data portability, 5) lodge a complaint to the supervisory authority - the President of the Office for Personal Data Protection.
Information about the right to object	In the case of processing of personal data based on a legitimate interest of the controller, the data subject has the right to object; in that case, we will cease processing for that purpose unless we can demonstrate the existence of compelling legitimate grounds for the processing overriding the interests, rights and freedoms of the data subject.
Information about the right to withdraw consent	Consent to the processing of personal data may be withdrawn at any time, but withdrawal of consent does not affect the lawfulness of the processing carried out based on consent before its withdrawal.
Information about the right to complain	If we are deemed to be processing data violating the law, the data subject may file a complaint with the President of the Office for Personal Data Protection.
Source of data	The data comes from the data subject or a third party (i.e., the person enrolling the data subject for training) acting in the interest of the data subject (trainee). Provision of data is voluntary for purposes based on consent; otherwise, it is a condition for the conclusion and performance of a contract, provision of services, delivery of goods, and execution of an order')
Information on profiling	Based on your consent, we only profile your data to display Trainings in the Application with the topics you have selected and send you email notifications about the dates of these Trainings.
Information on data co-administration with Meta Platforms Ireland Limited	When using the facebook.co.uk application for company fan pages, data will be processed for communication, particularly responses to reactions, comments, and private messages, as well as for statistical and advertising purposes. The Joint Administrators and Meta Platforms Ireland Limited (4 Grand Canal Square, Grand Canal Harbour, Dublin 2 Ireland) are joint controllers following Article 26 of the DPA for data processing for statistical and advertising purposes. Co-administration includes aggregate data analysis to display user activity statistics on the Administrator's Fanpage. Meta Platforms Ireland Limited's responsibility for processing your data for the purposes indicated: - Having a legal basis for processing data for Service statistics, - Ensuring the realization of the rights of data subjects, - reporting violations to the supervisory authority and notifying those affected of the incident, - Provide appropriate technical and organizational measures to ensure data security, Responsibilities of the Joint Administrators for data processing: - Having a legal basis for processing data for statistics, - Fulfillment of information obligations concerning the processing purposes performed by the Joint Controller, Meta Platforms Ireland Limited will make the main content of the Service Statistics Annex available to data subjects (Article 26(2) of the GDPR) via the data contained in the Service Statistics Information, which can be accessed from all pages. The central supervisory authority for joint processing is the Irish Data Protection Commission (notwithstanding the provisions of Article 55(2) of the GDPR, where applicable). The rules for Facebook Ireland's processing of personal data and information on mutual arrangements between controllers are available at https://www.facebook.com/privacy/explanation and https://www.facebook.com/legal/terms/page_controller_addendum.
Information on data administration in connection with the mobile application	The "Inprogress" mobile application can also be accessed through the stores: Google Play (https://play.google.com/store/apps) and App Store (https://www.apple.com/app-store/). Downloading and installing applications from these stores involves the transfer of data to these stores and the data controllers operating them, including: - username in this store - email address - individual device identification number - moment of intake - payment data as well as other possible data, including personal data, over which Inprogress has no control. Inprogress's legal basis for processing this data is also Article 6(1)(a) and (b) of the GDPR. This data may be collected, analyzed, and processed following the privacy policies and regulations of these stores: - Google Play Store: https://policies.google.com/privacy?hl=pl - App Store: https://www.apple.com/legal/privacy/pl/ Do not install applications from Google Play and App Store if you do not consent to their processing by the administrators.

